

An update, then the details

Present perfect and past simple · B1 · Work on your own. Answers are on page 2.

1 Complete the email

Use the present perfect for 1-2 and the past simple for 3-4.

TO: Kim

FROM: Jo

SUBJECT: Ready for your visit

Hi Kim,

1. I _____ the spare key. (find)

2. Alex _____ the towels. (wash)

3. I _____ the key in a drawer yesterday. (find)

4. Alex _____ the towels at ten. (wash)

See you soon!

Jo

2 Match the follow-up questions

Write a, b or c. Use each letter once.

5. I've sent the address. ____

6. We've bought some milk. ____

7. I've put a mat by the door. ____

a. Where did you buy it?

b. When did you send it?

c. Why did you put it there?

3 Fix the finished-time detail

Rewrite the sentence. Keep yesterday.

8. We have cleaned the kitchen yesterday.

One more try: write an update and a past detail on the back.

I've... / I... yesterday.

You can use a real or invented example.

Check the update and detail

Use have/has + past participle for an update connected to now.

1 Complete the email

1. have found · I have found the spare key. I've found is also correct.

2. has washed · Alex has washed the towels.

3. found · I found the key in a drawer yesterday.

4. washed · Alex washed the towels at ten.

2 Match the follow-up questions

5 → b When did you send it?

6 → a Where did you buy it?

7 → c Why did you put it there?

3 Fix the finished-time detail

8. We cleaned the kitchen yesterday.

Yesterday is a finished past time, so use the past simple.

Possible extra pair: I've bought some milk. I bought it yesterday.

Your ideas can be different. Keep the finished-time detail in the past simple.